



**ASEAN REGIONAL FORUM
DEFENCE OFFICIALS' DIALOGUE (ARF DOD)
AND
ASEAN REGIONAL FORUM
INTER-SESSIONAL SUPPORT GROUP MEETING ON
CONFIDENCE BUILDING MEASURES AND PREVENTIVE DIPLOMACY
(ARF ISG ON CBMs AND PD)**

**8 & 9 MAY 2025
INTERCONTINENTAL HOTEL, KUALA LUMPUR, MALAYSIA**

ADMINISTRATIVE ARRANGEMENTS

1. General Information

Malaysia and the European Union will be co-chairing the ARF DOD and the ARF ISG on CBMs and PD on 8 and 9 May 2025, respectively, at the InterContinental Hotel, Kuala Lumpur, Malaysia.

The ARF DOD will be held on **8 May 2025**.

The Welcome Dinner for both ARF DOD and ARF ISG on CBMs and PD will be held on **8 May 2025**.

The ARF ISG on CBMs and PD will be held on **9 May 2025**.

2. Venue

InterContinental Kuala Lumpur
Address: 165, Jln Ampang, Kuala Lumpur, 50450 Kuala Lumpur
Phone: + 603 2782 6000
Website: <https://www.ihg.com/intercontinental/hotels/us/en/kuala-lumpur/kulha/hoteldetail>
E-Mail: intercontinental.kualalumpur@ihg.com

3. Registration

1. ARF DOD Registration

Please complete your registration by **28 April 2025** through the following link:

<https://forms.gle/L75nKFVfhftZLmd7A>

2. ARF ISG on CBM and PD Registration

Please complete your registration by **28 April 2025** through the following link:

<https://forms.gle/CfDa6UdPENRdweWEA>

4. Travel Documents (IMPORTANT)

Pre-Arrival Requirement: Malaysia Digital Arrival Card (MDAC)

Effective 1 January 2024, all foreign travellers are required to complete and submit the Malaysia Digital Arrival Card (MDAC) via <https://imigresenonline.imi.gov.my/mdac/main> within three (3) days prior to their scheduled arrival in Malaysia.

The following travellers are exempted from the MDAC requirement:

- (i) Citizens of Singapore;
- (ii) Diplomatic and Official Passport holders;
- (iii) Malaysian Permanent Residents and Long Term-Pass holders;
- (iv) General Certificate of Identity (GCI) Brunei Darussalam holder
- (v) Brunei Malaysia Frequent Traveller Facility holders;
- (vi) Thailand Border Pass holders; and
- (vii) Indonesia Cross-Border Travel Document (PLB) holders.

Visa Requirement

Holders of Diplomatic/Official/Service Passports from ASEAN Member States are eligible for visa-free entry into Malaysia.

5. Transportation

Participants are kindly requested to arrange their own transportation. It is recommended that each delegation coordinates transportation through their respective Embassies in Kuala Lumpur or directly with their hotels.

6. Accommodation

Delegates are kindly requested to make their own hotel arrangements for the duration of their stay. Delegates are responsible for managing their own accommodation expenses. For room reservation at InterContinental Hotel, Kuala Lumpur, please contact:

Ms. Tuty Ana Ramli

Director of Sales - Events
InterContinental Kuala Lumpur
Mobile: +60 16 344 3623
Phone: +603 2782 6396
Email: tutyana.ramli@ihg.com

The following hotels are also recommended:

1. **Renaissance Kuala Lumpur Hotel & Convention Centre**
Corner of Jalan Sultan Ismail and Jalan Ampang
50450 Kuala Lumpur
Tel: +60 3-2706-8088
Fax: +60 3-2706-8099
Email: eva.soraya@marriott.com
Website: <https://renaissance.com-kualalumpur.com/> and
<https://www.marriott.com/>
2. **Concorde Hotel Kuala Lumpur**
2, Jalan Sultan Ismail
50250 Kuala Lumpur, Malaysia
Tel: +603 2144 2200
Email: sales.kl1@concorde.net
Website: <https://kualalumpur.concordehotelsresorts.com/>

7. Health Protocol

Delegates are advised to acquire travel insurance before their trip to Malaysia.

8. Other Information

Time Zone

Local time in Kuala Lumpur is GMT +8.

Weather

The average temperature range in Kuala Lumpur for May is expected to be of high heat and humidity, approximately between 26°C – 32°C. Therefore, drinking water regularly is advisable.

Electricity/Voltage

Malaysia's voltage is 240 AC, 50 Hertz. Type G power sockets are commonly used in Malaysia. It is suggested to bring a universal adapter.

Currency

The official currency of Malaysia is the Malaysian Ringgit (RM) with the currency code MYR. Major credit cards, including MasterCard and VISA are widely accepted. Automated Teller Machines (ATMs) are widely available and compatible with major credit cards and ATM cards. Currency exchange services are available at the airport, banks and exchange counters throughout the city.

9. Contact Person

For any further inquiries, kindly reach out to the following officials:

ARF DOD

1. **Ms. Sharifah Noorlyana binti Syed Sulaiman**
Email: lyana.sulaiman@mod.gov.my
Mobile phone: +6017 867 9126
2. **Ms. Amira binti Amir Hassan**
Email: amira@mod.gov.my
Mobile phone: +6019 363 8068

ARF ISG on CBMs and PD

3. **Ms. Nadzira Abd Razak**
Email: nadzirarazak@kln.gov.my
Mobile phone: +6011 4014 2086
4. **Ms. Nurkamelia Ghazali**
Email: nurkamelia@kln.gov.my
Mobile phone: +6013 640 6179
