

TABLE TOP EXERCISE OUT BRIEF

Target of IPC

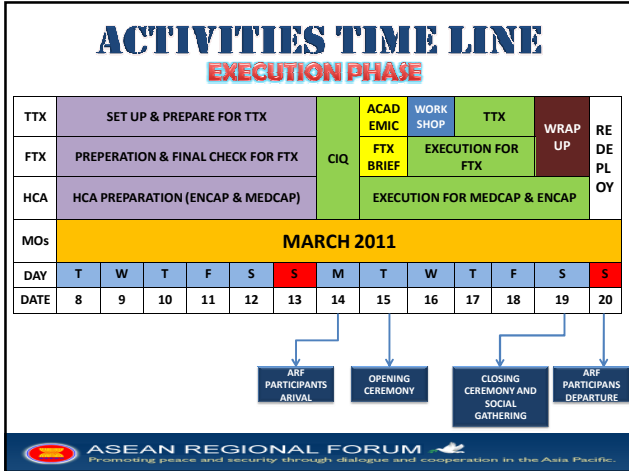
- To confirm TTX scenario
- To develop basic TTX timetable
- To identify TTX participants
- To identify planning structure
- To confirm working schedule toward FPC
- To identify deliverables to FPC
- To Confirm the reference documents "guidelines"
- To confirm TTX location and necessary equipment

IPC Deliverables

Task	OPR	STATUS	Issues/Remarks
TO CONFIRM TTX SCENARIO AND EVENT LIST	TTX WG	G	
TO DEVELOP BASIC TTX TIME TABLE	TTX WG	G	
TO IDENTIFY TTX PARTICIPANTS	TTX WG	A	WAITING CONFIRMATION FROM PARTICIPANTS COUNTRIES
TO IDENTIFY PLANNING STRUCTURE	TTX WG	G	
TO CONFIRM WORKING SCHEDULE TOWARD FPC	TTX WG	G	
TO IDENTIFY DELIVERABLES TO FPC	TTX WG	G	
TO CONFIRM THE REFERENCE DOCUMENTS "GUIDELINES"	TTX WG	A	SOME GUIDELINES STILL WAIT TO BE OFFICIALLY PUBLISHED
TO CONFIRM TTX LOCATION & NECESSARY EQUIPMENT	TTX WG	A	2 OPTIONS OF TTX LOCATION

Expected Goals of TTX

1. To improve civil-military coordination at an operational level (mobilization process, arrival, exit and so forth) among ARF Participants in the context of disaster relief;
2. To identify the role of regional organizations such as ASEAN, ARF and international organizations such as UN OCHA in civil-military coordination mechanism;
3. To test, and provide inputs to relevant ARF documents such as the ARF General Guidelines for Disaster Relief, and ARF Strategic Guidance for Humanitarian Assistance and Disaster Relief.



Tentative Timetable

	Tue, 15th	Wed, 16th	Thu, 17th	Fri, 18th	Sat, 19th
AM	Opening Session	Academics Session-2	TTX	TTX	Reserve/ Closing Session
PM	Academics Session-1	TTX	TTX	AAR	Cultural Program

Participants

- **Players:** civilian and military officials from ARF Participants, selected international organizations, and non-governmental organizations, responsible for disaster relief at the operational level
- **Observers:** diplomatic community in Indonesia

- ### Participants
- **GOI National Level (3)**
 - BNPB (1) (Disaster Mgmt)
 - KEMLU (1) (Foreign Affairs)
 - MABES TNI (1) (TNI HQ)
 - **GOI Provincial Level (3-4)**
 - Incident Commander (1) or Provincial Governor (1)
 - KODAM Commander (1)
 - POLRI (1)
 - **Other GOI (one each from national & provincial unless otherwise indicated) (15):**
 - Customs (1)
 - Immigration (1)
 - Agriculture (1)
 - Defense (1)
 - Health (2)
 - Social Welfare (2)
 - Social Work (2)
 - Transportation (2)
 - Communication & Information (1)
 - National Board of Search and Rescue (2)
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Participants

- GOI (6?)
- Other ARF Members (1 each from):
 - Foreign Affairs
 - Civilian agency with responsibility for coordination of HA/DR (if not Foreign Affairs)
 - Military
- (3 x 25 mbrs = 75 max)
- Humanitarian Community (10):
 - RC/HC (UN DMT) (1)
 - OCHA (2)
 - Regional Office, Bangkok
 - Indonesia Office, Jakarta
 - UNDAC (1)
 - Clusters (3)
 - Logistics / Emergency Telecoms (2)
 - Health (1)
 - IFRC (1)
 - NGOs (2)

Participants

- ASEAN (1 each from) (2):
 - ASEC (Division on DMHA)
 - AHA Centre
- Total Participants:
 - GOI National (3)
 - GOI Provincial (3-4)
 - Other GOI (15)
 - GOI Total 21-23
 - GOJ (6)
 - Other ARF States (75)
 - ARF Total 81
 - HC 10
 - ASEC 2
 - Grand Total: 114-116

Planning team

- 2 TTX Planning Leaders (Indonesia, Japan)
- 6 TTX Planners (Indonesia, Japan)
- TTX Subject Matter Expert (SME) (e.g. US, Australia, other potential countries, ASEAN, UNOCHA)

Implementation team

- Control group: (9)
 - Senior controller (GOI, GOJ, TNI): 3
 - Scenario manager: 1
 - Time-keeper: 1
 - Facilitators: 4-10
- AAR team 4-6 ppl
- TTX Logistic Officers (Indonesia & Japan)
 - time-keeper, translators, print/copy assistance

Proposed TTX Location

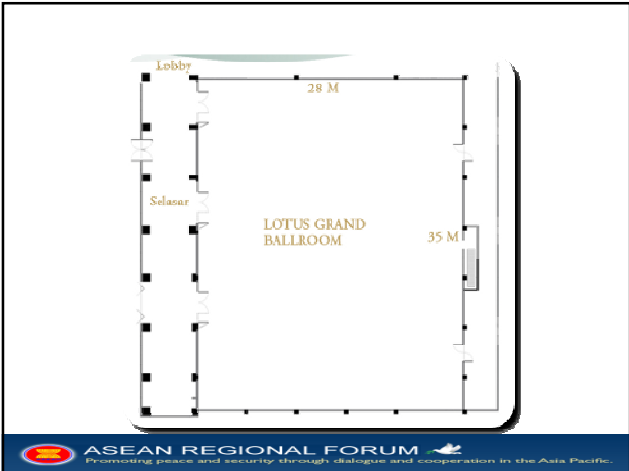
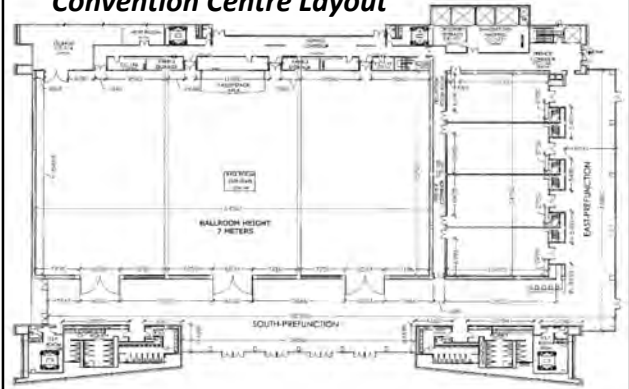


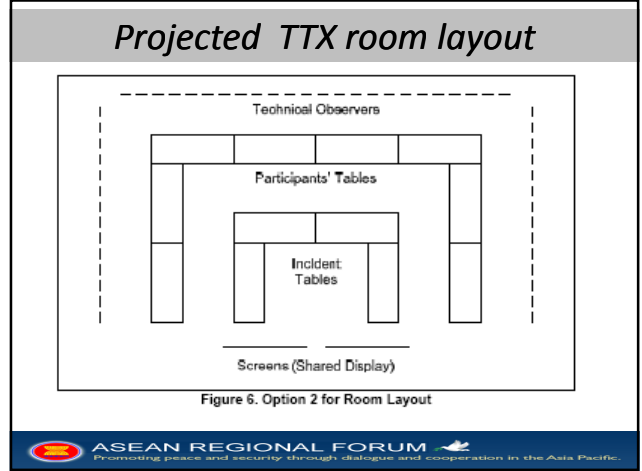
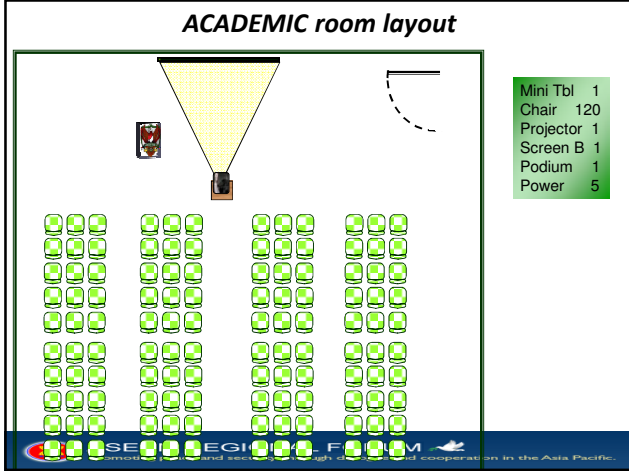
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Hotel Novotel Manado Golf Resort &
Convention Center



Convention Centre Layout





Logistics

>Printer (color), scanner	:	2 unit
>Copier	:	1 unit
>Easel/flip chart	:	4 unit
>Giant screen	:	1 unit
>Screens	:	2 unit
>LCD Projector	:	3 unit
>Laptop (secretariat)	:	2 unit
>Stationery	:	
>Wireless Internet	:	
>Sound System	:	1 set
>Exercise room (plenary)	:	1 unit
>CECG/Excon	:	1 unit
>Translator device	:	1 set

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- ### TTX WAY AHEAD
- To make a draft of program by GOI and GOJ by Sep (allocate task to each session)
 - To hand in a draft of program to SME and get comments in Oct.
 - To make a second draft of program by the end of Nov. and share the info with SME by FPC.
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TTX WAY AHEAD ...

Invitation letter to FPC

- To decide the contents of invitation by GOI and GOJ by Sep.15.through MOFA (send the invitation letter by the end of Oct.)
- To get advice from SME by the end of Sep.
- ★ we should write the final date of registration for DiREx in the invitation letter to FPC (at least by the beginning of FPC.)

Agendas toward FPC

- To share information of IPC with ARF countries (Time table, scenario, location) and request to attend the next FPC as much as possible
- To set up the website for TTX.
- To decide participants from Control group, training audience and IHC (International Humanitarian Community)
- How to work the AAR

THANK YOU