

## **ARF DiREx 2013**

### **After Action Review Working Group**

**Monday 14 – Wednesday 16 January 2013**

The Working Group (WG) conducted a review of the After Action Review Concept Paper. Through discussions, the following recommendations were made per the AAR Work Group Planning Tentative Agenda.

#### **Qualification of AAR Members**

- Division Leader (Facilitator)x1
- Unit Leaders x2
  - TTX x1
  - FTX x1
- Members
  - TTX
  - FTX
    - SAR x1
    - ICT x1
    - MED x1
    - LOG x1
    - ENG x1

#### **Recommendations:**

Division and Unit Leaders have suitable experience in leading a team in the Civ-Mil domain.

AAR Members for the FTX have suitable experience in listed categories of SAR, ICT, MED, LOG, ENG.

Where possible, at least one AAR Member from ARF DiREx 2009/11 be part of the AAR Membership for 2013 to provide continuation of knowledge and experience.

One AAR Division Member at each location during the Exercise for reporting purposes to the Unit Leaders.

AAR Membership is made up of at least one member from each of the Co-Hosts, Kingdom of Thailand and Republic of Korea and ASEAN Secretariat.

## **Composition of Members**

### **Recommendations:**

Composition of AAR Membership to include AAR Working Group Members and others invited to participate. AAR Working Group Members will provide continuity for the AAR Team.

An Official Letter of Request to Participate in ARF DiREx 2013 forwarded by the Co-Hosts to ARF Countries and other Organisations inviting them to nominate suitable candidates.

### **Timeline (dates to be confirmed)**

- Questionnaires be forwarded to Field participants prior to the Exercise commencing.
- Friday 10 May 2013 - AAR WG prepare the zero DRAFT prior to the Closing Ceremony.
- Friday 10 May 2013 –First DRAFT AAR Report prepared at the Review Conference straight after the closing ceremony at 1300 hrs on at the hotel to be circulated to all ARF Participating Countries and other Organisations.
- Wednesday 15 May 2013 – Comments on FINAL AAR Report due from Participating Countries and other Organisations.
- Thursday 16 May 2013 – FINAL AAR Report submitted to ARF DiREx Secretariat.
- Friday 17 May 2013 - FINAL AAR Report submitted for approval by Co-Hosts.
- Monday 20 May 2013 - FINAL AAR Report submitted to SOM.
- Thursday 23- Friday 24 May 2013 –SOM.

### **Recommendations:**

Member of the ARF DiREx Secretariat to be present at the Friday 10 May Review Conference for feedback and involvement in the DRAFT AAR Report.

AAR WG Team members responsible for FINAL AAR Report to remain in Bangkok until FINAL AAR Report accepted by Co-Chairs.

## **Participation Country**

Participating Countries and Other Organisations to be invited by the Co-hosts.

## **Selection Process**

Selection will be at the Country level when each Country nominates attendees. The WG will recommend qualifications however, it is up to the Secretariat/Co-Hosts to accept the nominations.

Where possible, AAR Members be present at the Final Planning Conference for preparation of the Exercise.

## **Application Form**

A DRAFT Application Form has been completed for review of the Secretariat. See handout.

## **Logistics Plan**

A DRAFT Logistics Plan has been completed for review of the Secretariat. See handout.

## **Recommendations:**

Work spaces x2 – one office for conducting meetings and discussions in an uninterrupted environment and a staging area for respite.

Laptops x2 be provided to AAR Team during the Exercise for working purposes.

For final Review of DRAFT AAR Report on Friday 10 May – one larger room for all AAR Members to be present for completion of DRAFT AAR Report.

## **Working Shift**

A DRAFT Schedule has been completed for the Working Shifts of the AAR Members outlining times, locations and working schedule.